

Job Title	Civil & Structural Supervisor - ASU Project Berkaoui
Report To	Construction Superintendent / Construction Manager
Role	<p>Reporting directly to the Construction Superintendent, also with a reporting line to the Overall AP Construction Manager, the role of the Civil Supervisor is to monitor and control all aspects of the Civil & Structural activities within the Project. This shall be achieved through close liaison, communication, and mentoring of the Contractor Site Activities, supervising the Contractor to achieve safe, quality and on-time delivery of the Civil and Structural elements of the Project</p>
Job Description & Responsibilities	<ul style="list-style-type: none"> • Ensures that AP HSE Management System is followed by all Site and Contractor Personnel. • Participate and support in all HSE procedures and initiatives. • Provide civil & structural engineering technical direction and support for Project activities, specifically including field engineering support. • Support discipline review of drawings from Engineering / Contractor Vendors / Sub Contractors for completeness and compliance. • Support the Contractor in scoping and planning of civil & structural work. • Application of engineering principles, codes, and standards to identify issues, recommend improvements and implement solutions • Ensure Contractor complies to industry and design and construction specifications and standards in line with Project codes and standards. • Provide technical support by providing timely reviews of required specifications and project design reviews. • Provide Technical support for Contractor fabrication and construction drawings and schedules. • Provide Technical leadership, coaching, and mentoring of junior staff • Overall monitoring and supervision of Contractor Civil and Structural activities. • Monitor quality, timeliness, and cost of work performed. • Liaise with QA/QC functions to provide leadership, problem solving, and guidance as required.

	<ul style="list-style-type: none"> • Liaise with QS/CC function to provide support and evidence in regard civil and structural activities complete against SoW. • Engage in continuous improvement processes as appropriate, • Attend when required Progress meetings supporting, contributing and directing meeting discussion as required. (internal/external). • Ensuring contractors are directed in matters affecting risks of civil and structural activities. • Recommending any necessary courses of action on contractor civil and structural performance. • Provide written reports including reference to site evidence as required on a regular and adhoc basis. • Maintain a strong and effective professional working relationship with the AP Project Management Team and Contractors • Support Completions Process with engineering verification of systems completions in regards discipline expertise.
<p>Essential Experience and Skills</p>	<ul style="list-style-type: none"> • Bachelor's degree or equivalent experience in a Civil or Structural Engineering discipline qualification. • Knowledge of Codes and Acts applicable to the above systems including international and Algerian building codes and professional engineering requirements. • Knowledge of geotechnical engineering. • Strong communicator written and oral Arabic/English/French • Strong and effective leader and coordinator • Organised, disciplined, able to perform under pressure and manage multiple priorities and parallel tasks • Strong Microsoft software skills, particularly Outlook, Excel and Word. • Good presentation skills and strong report writing skills • Middle East project experience and/or experience of working on construction sites in Algeria • Experience of working in multicultural project teams • 10+ years of Civil & Structural experience in an industrial environment. • Industrial Gas construction experience an advantage.

Contract Specifics & Recruitment Conditions	Accepted YES/NO
The location of the Project is within the Sonatrach Haoud Berkaoui Site	
The contract is to commence immediately	
The contract duration is anticipated to be 3 months	
The rotation system is 6x2 (6 weeks on, 2 weeks off)	
Anticipated working hours are 6 days per week, 10 hours per day. The agreed day rate is inclusive of any overtime payment for hours over and above the agreed national requirements	
A Laptop/desktopjj will be provided for work use only	
All required PPE will be provided for, as required by site specific requirements.	
No transport nor accommodation costs are provided for within this contract with these being the responsibility of the Post-Holder	
Absence from work must be agreed with Construction Superintendent/Manager and is unpaid	

Job Holder	
Signature	
Date	
Line Manager	
Signature	
Date	